



# Kentucky Exposition Center

## BOOTH/EXHIBIT CLEANING

### ORDER FORM

Control No. \_\_\_\_\_

Return to:  
 SERVICE DESK- KEC  
 P.O. Box 37130  
 Louisville, KY 40233  
 (502) 367-5321  
 FAX (502)367-5358

\_\_\_\_\_  
 Name of Show

\_\_\_\_\_  
 Date(s) of Show

**! ONLINE ORDERING NOW AVAILABLE AT WWW.KYEXPO.ORG !**

**PLEASE FILL OUT ORDER BELOW AND ACCOMPANYING PAYMENT FORM:**  
**ADVANCE ORDERS** must be postmarked no later than twenty-one (21) days prior to the first show day of the event. Any orders postmarked after that day will be at the floor order rate. **PAYMENT MUST ACCOMPANY ORDER TO RECEIVE ADVANCE ORDER RATE. NO EXCEPTION**

ALL ORDERS FOR LESS THAN \$150 MUST BE PREPAID

	<u>RATE PER GROSS</u>				
	SQUARE FT. CLEANED	NO. OF TIMES	ADVANCE SQUARE FT.	FLOOR SQUARE FT.	AMOUNT
<b>CARPET CLEANING - Minimum \$25</b>					
_____ Vacuum once before initial opening	_____	_____	12¢	15¢	_____
_____ Vacuum before initial opening and daily thereafter	_____	_____	12¢	15¢	_____
<b>DISPLAY CLEANING - Minimum \$25</b>					
_____ Clean and dust display and furnishings before initial opening	_____	_____	12¢	15¢	_____
_____ Clean and dust display and furnishings before initial opening and daily thereafter	_____	_____	12¢	15¢	_____
<b>SHAMPOOING BOOTH CARPET - Minimum \$35</b>					
_____ Shampoo once before initial opening	_____	_____	35¢	42¢	_____
_____ Shampoo once before initial opening and daily thereafter	_____	_____	35¢	42¢	_____

\*ALL RATES BASED ON GROSS BOOTH AREA

**DETAIL SPECIAL INSTRUCTION**

\_\_\_\_\_

FIRM NAME \_\_\_\_\_ BOOTH NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_ TELEPHONE (\_\_\_\_) \_\_\_\_\_

AUTHORIZED BY (PLEASE PRINT) \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

**Check, Visa or Mastercard Number must accompany order or be rendered prior to close of show.  
 Prices subject to change without notice.**

Make remittance payable to: Kentucky Exposition Center  
 P.O. Box 37130, Louisville, KY 40233-7130

PENALTY CHARGE FOR LATE PAYMENT  
 AFTER 30 DAYS (CALCULATED AT  
 10% OF UNPAID BALANCE)