



**Kentucky  
Exposition Center**

**ELECTRICAL SERVICE ORDER FORM**

Control No. \_\_\_\_\_  
 Return to:  
 Service Desk - KEC  
 P.O. Box 37130  
 Louisville, KY 40233-7130  
 (502) 367-5321  
 FAX (502) 367-5358

\_\_\_\_\_  
 Name of Event

\_\_\_\_\_  
 Date(s) of Event

**! ONLINE ORDERING NOW AVAILABLE AT WWW.KYEXPO.ORG !**

**PLEASE FILL OUT ORDER FORM BELOW AND ACCOMPANYING PAYMENT FORM:**  
 ADVANCE ORDERS must be postmarked no later than twenty-one (21) days prior to the first day of the event.  
 Any orders postmarked after that day will be at the floor order rate.  
 PAYMENT MUST ACCOMPANY ORDER TO RECEIVE ADVANCE ORDER RATE. **NO EXCEPTIONS.**

**STANDARD ELECTRICAL SERVICE**  
 208/120 Volt AC Single Phase or Three Phase  
 480/277 Volt AC Single Phase or Three Phase  
 480 Volt AC Single Phase or Three Phase

**CONDITIONS & REGULATIONS**

1. Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors unless specified otherwise.
2. All equipment regardless of source of power must comply with all national, state and local safety codes.
3. Claims will not be considered unless filed by exhibitor prior to close of show.
4. Prices based on current wage rates and are subject to change without notice.
5. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house electrician". However, all service connections and overload protection to such equipment must be made by "house electrician".
6. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.
7. All material and equipment furnished by K.E.C. for this service order shall remain K.E.C.'s property and shall be removed ONLY by K.E.C. at the close of the show.
8. Unless otherwise directed, K.E.C. electricians are authorized to cut floor coverings to permit installation of service.
9. All exhibitor's cords must be the 12/3 wire grounded type. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
10. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connection equipment or special wiring.
11. Advance orders must be postmarked a minimum of twenty-one (21) days prior to first show day.
12. All fountains and pumps should have Ground Fault Interruption (G.F.I.) protection.

Qty	Description	Advance Rate	Floor Rate	Cost
<b>120 Volts Service</b>				
	20 Amp	\$100	\$180	
	20 Amp GFI	\$120	\$210	
	30 Amp	\$130	\$220	
<b>208 Volts Single Phase</b>				
	30 Amp	\$240	\$465	
	60 Amp	\$335	\$690	
	100 Amp	\$480	\$875	
<b>208 Volts Three Phase</b>				
	30 Amp	\$290	\$550	
	60 Amp	\$425	\$755	
	100 Amp	\$535	\$975	
	200 Amp	\$1,010	\$1,835	
<b>480 Volts Single Phase</b>				
	30 Amp	\$240	\$405	
	60 Amp	\$335	\$690	
	100 Amp	\$480	\$875	
<b>480 Three Phase</b>				
	30 Amp	\$300	\$580	
	60 Amp	\$445	\$730	
	100 Amp	\$575	\$1,055	

Electrician  Hours \_\_\_\_\_

\*LABOR & ELECTRIC SUBTOTAL \_\_\_\_\_

Electrician Regular/Advance \$70 per hour  
 Floor/Overtime \$115 per hour

**ONE HOUR MINIMUM**

Regular time is Monday through Friday, 7:30 a.m. - 4:00 p.m. Time and 1/2 is all other hours including weekends. Holidays are double time.

Firm Name \_\_\_\_\_  
 Booth Number \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 City Telephone  
 State Zip  
 Authorized By: \_\_\_\_\_  
 Signature Date

**Exhibitors shall pay for any required or requested services, equipment, materials and technicians at prevailing rates and conditions at the time of the event.**

**Make remittance payable to:** Kentucky Exposition Center  
 P.O. Box 37130  
 Louisville, KY 40233-7130  
 Check # \_\_\_\_\_

**EXTENSION CORD RENTAL** \$25.00 Advance \_\_\_\_\_  
 \$40.00 Floor \_\_\_\_\_  
 6% KY Sales Tax \_\_\_\_\_  
 (for cord rental only)  
 Subtotal Extension Cord Rental \_\_\_\_\_  
 \*Subtotal Labor & Electric \_\_\_\_\_  
**Total Electrical Service Order Form** \_\_\_\_\_